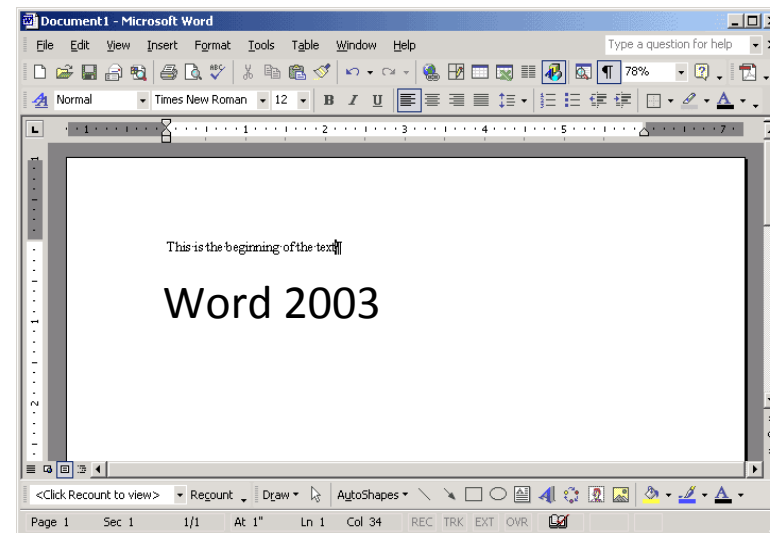
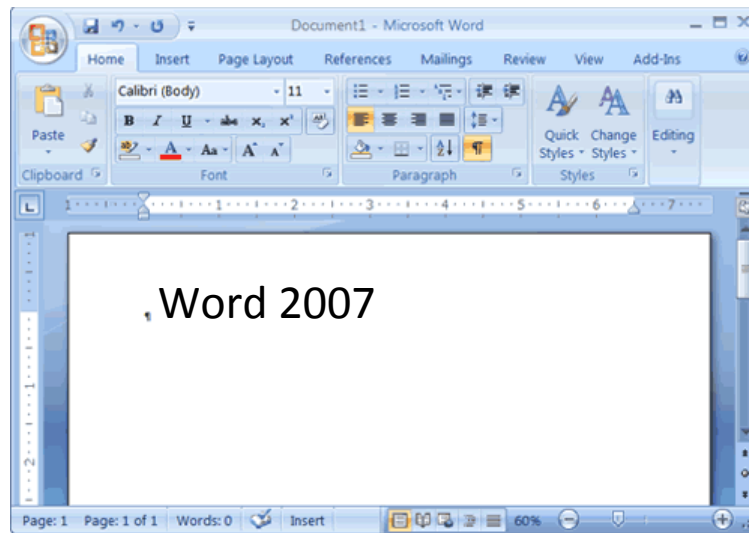


# A Guide to the Microsoft Office 2007 Compatibility pack

## What is the Microsoft Compatibility pack and why do we need it?

The Microsoft Compatibility pack is a piece of software developed by Microsoft to make files which have been created in Office 2007 compatible with previous versions of Office.



## What are the requirements?

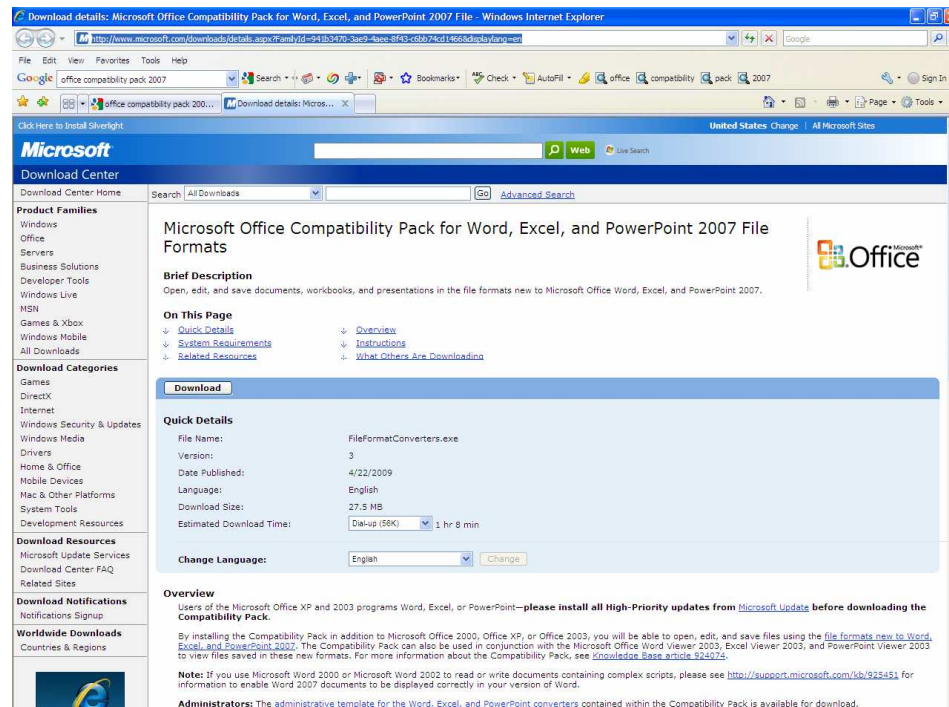
The Compatibility pack works on most versions of Office from 2000 to 2003 excluding only older versions such as 97. You will however need to ensure that your Office package is fully updated with the official Service Packs for the Compatibility pack to be installed. Below are the exact Service Pack requirements to run the 2007 Compatibility pack.

Version of Microsoft Office	Compatible : Yes / No	If compatible with which Service pack
97	NO	N/A
2000	YES	Service Pack 3
XP	YES	Service Pack 3
2003	YES	Service Pack 1

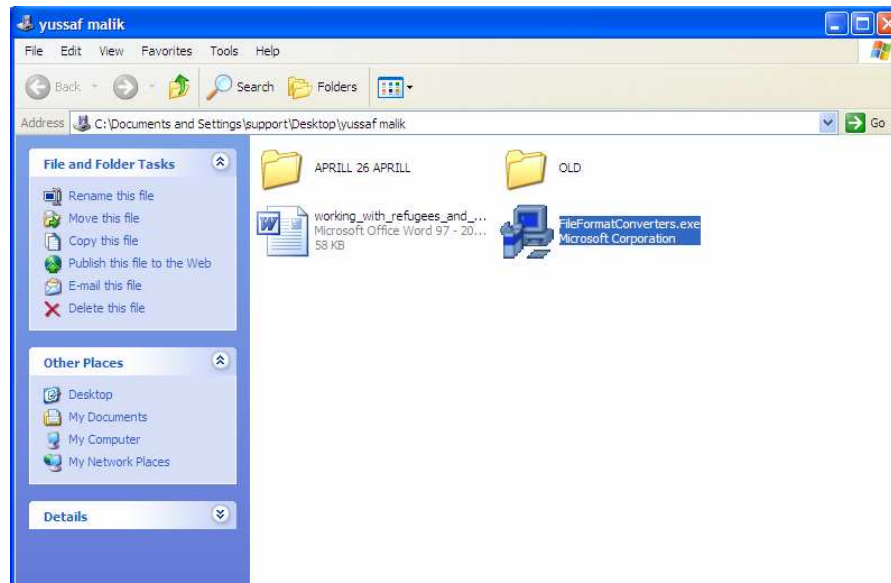
# Where to install it from...

The best way to install the Microsoft Compatibility pack is from the Microsoft Downloads site at: <http://www.microsoft.com/downloads>

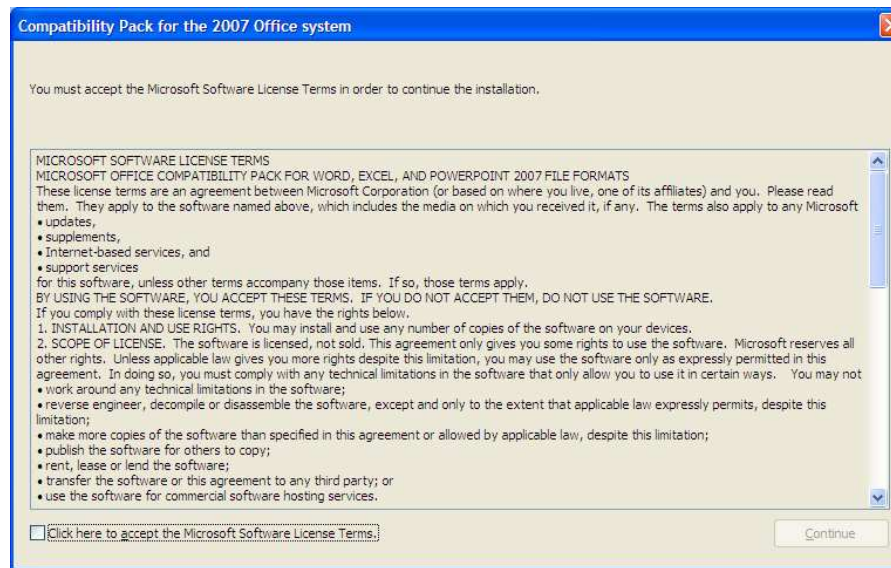
Once on this site simply search for “Office 2007 Compatibility Pack”.



# How to install it...



As with all downloaded programs, to start the installation simply double click on the installation .exe file.



The next step is to accept the Microsoft conditions with which you have to comply. The installation file will then be extracted and the following box will show completion of installation.



## How to use it...

Once installed the pack will automatically allow you to open, edit, modify and save file formats which are native to Office 2007 and as indicated with their different extensions as shown in the table below.

Office package	2000-2003 Extension	2007 Extension
Word	*.doc	*.docx
Excel	*.xls	*.xlsx
Access	*.mdb	*.accdb
Powerpoint	*.ppt	*.pptx